

Government of Jharkhand
Drinking Water & Sanitation Department

Notice Inviting Quotation

Sealed NIQ are invited from manufacturers or authorised suppliers for supply of the following items as per the specification mentioned therein.

Sl. No	Items Name	Qty.	Unit	Rate	Amount
1	HP LaserJet Printer Toner Cartridge 78A	70 Nos.			
2	HP LaserJet Printer Toner Cartridge 53A	18 Nos.			
3	HP LaserJet Printer Toner Cartridge 12A	12 Nos.			
4	HP LaserJet Printer Toner Cartridge 88A	18 Nos.			
5	HP Colour LaserJet Printer Toner Cartridge 507 A Black- CE400A	04 Nos.			
6	HP Colour LaserJet Printer Toner Cartridge 507 A Cyan- CE 401A	04 Nos.			
7	HP Colour LaserJet Printer Toner Cartridge 507 A Yellow- CE 402A	04 Nos.			
8	HP Colour LaserJet Printer Toner Cartridge 507 A Magenta- CE 403A	04 Nos.			
9	Ricoh Aficio MP C2051 Printer Toner Cartridge Black- Ricoh 841500	02 Nos.			
10	Ricoh Aficio MP C2051 Printer Toner Cartridge Yellow- Ricoh 841501	02 Nos.			
11	Ricoh Aficio MP C2051 Printer Toner Cartridge Magenta- Ricoh 841502	02 Nos.			
12	Ricoh Aficio MP C2051 Printer Toner Cartridge Cyan- Ricoh 841503	02 Nos.			
13	Samsung Colour LaserJet Printer CLP-326 Toner Cartridge Black- K407S	02 Nos.			
14	Samsung Colour LaserJet Printer CLP-326 Toner Cartridge Cyan- C407S	02 Nos.			
15	Samsung Colour LaserJet Printer CLP-326 Toner Cartridge Yellow- Y407S	02 Nos.			
16	Samsung Colour LaserJet Printer CLP-326 Toner Cartridge Magenta- M407S	02 Nos.			
17	HP Colour LaserJet Printer CP1025 Toner Cartridge	02 Nos.			
18	Panasonic Laser Printer KX-MB772CX Toner Cartridge	06 Nos.			
19	Samsung Fax Machine Cartridge – SF-D560RA/XIP	05 Nos.			
20	Sharp Xerox Machine Cartridge – AR020ST	10 Nos.			
21	Ricoh Aficio Xerox Machine Toner Black 1230D	12 Nos.			
22	Canon Xerox Machine Toner Black NPG-28	18 Nos.			
23	Panasonic Fax Machine Ribbon KX-FA 93	12 Nos.			

Please send offers, ALONG WITH DESCRIPTIVE CATALOGUE/ BROCHURE. Please ensure that your NIQ reaches not later than 07.10.2013 up-to 03.00 PM at the following address: Chief Engineer-cum-Executive Director, State Programme Management Unit, Doranda Water Tower Campus, Near Doranda Thana, Doranda, Ranchi – 834002. The NIQ so received will be opened on the same date at 3.30 PM in the presence of the quotationers who may wish to be present.

Terms & Conditions:

1. Rate must be quoted in accounting unit (namely per unit & No.) as applicable for delivery at State Programme Management Unit, Doranda Water Tower Campus, Near Doranda Thana, Doranda, Ranchi – 834002, inclusive of all charges, taxes otherwise with estimated cost of packaging, forwarding, insurance and freight by Air / Rail / Road / Post as the case may be.
2. Rates should be authenticated and should not be above the market rate.
3. No packing/forwarding/insurance etc. is admissible for the offer from local firms and items must be delivered to the Institute free of freight charge.

4. Quoted prices must be confirmed and no revision shall be admissible during the stated validity period.
5. The supplier must supply and install the item within 30 days from the date of receipt of the Supply Order.
6. The supplier has to furnish the following details:
 - i) Name of the Firm
 - ii) Business Address of the firm
 - iii) Telephone No/ Mobile No
 - iv) Income tax/ Sales Tax assessee certificate
7. The Supplier should have good reputation in the market and their client should include Govt Departments/ Undertakings.
8. The supplier should be a profit making firm.
9. 100% payment of bills would be made after satisfactory completion of supply and submission of bills in triplicate duly pre-receipted on a revenue stamp, whichever is later.
10. The supplier should attach copy of certificate in proof of manufacturer's authorisation.

B. OTHER CONDITIONS:

1. NIQ received after the closing date/time shall not be considered.
2. NIQ must be sent in sealed envelopes. Envelope should bear the inscription:
NIQ No.- _____
Item Reference _____
Closing Date & Time _____
3. The validity of NIQ shall be at least 180 days from the date of opening of NIQ.
4. The supplier must provide after sales service facility on site during warranty period.
5. The vendor must quote guaranteed date(s) of delivery of stores. The orders must be executed within stipulated date of delivery otherwise the same is liable to be cancelled without any reference.
6. The NIQ should be complete in all respects and cover the cost for the materials of the exact specifications and descriptions of the stores as stated above otherwise the same shall be ignored.
7. Inspection & Testing: Goods will be inspected by the Purchaser at his end. Goods rejected on inspection will be replaced by the supplier free of cost and all charges for collection and delivery of the same to the Purchaser (port of discharge) will be to suppliers account.
8. The firm which is awarded the contract would have to deposit a Performance Security of 5% of total value of items to be supplied. The Performance Security shall remain valid for a period of 180 days beyond the date of completion of all contractual obligations of supplier including warranty/ guarantee obligations. Security amount should be in shape of NSC/Postal Time Deposit 3 years/ Bank Guarantee issued by Scheduled Bank duly pledged by designation with the undersigned. The Performance Security will be refunded without accruing any interest after the mentioned period.
9. State Programme Management Unit, Doranda Water Tower Campus, Near Doranda Thana, Doranda, Ranchi – 834002 reserves the rights to himself / herself to alter / modify the order at any stage and or to reject any offer without assigning any reason thereof and he is not bound to accept the lowest.
10. In the event of delay in supply beyond the guaranteed date, the State Programme Management Unit, Doranda Water Tower Campus, Near Doranda Thana, Doranda, Ranchi – 834002 reserves the right to himself for the following: i. To recover from the firms as agreed liquidated damages and not by way of penalty; a sum of 1% of the price of any of them which the supplier has failed to deliver as aforesaid for each week or part thereof, during which the delivery of such stores may be in the arrears.
11. Delay or failure in completion of the assignment, the security deposit may be forfeited and the sums thereof will be deposited in the State fund.

Chief Engineer
Drinking Water & Sanitation Department
Government of Jharkhand